

Job Application Form (please write clearly in Black ink)

Title of position applied for:

Ref:

PERSONAL DETAILS (BLOCK CAPITALS PLEASE)

Surname: (Mr/Mrs/Ms/Miss)	Forenames:
Address:	Tel No. (Home):
	E-mail address:
	Mobile No:
	National Ins. No:
Do You hold a Full Current Driving Licence (Only applicable if applying for a driving role)	YES / NO
Do you have C1 entitlement on your licence (Only applicable if applying for a driving role)	YES / NO
Have you any convictions or endorsements (Only applicable if applying for a driving role)	YES / NO

EDUCATION & PROFESSIONAL QUALIFICATIONS (ORIGINAL DOCUMENTS AS PROOF OF QUALIFICATION WILL BE REQUIRED AT INTERVIEW)

Secondary Schools; Colleges; University	Dates		Examinations taken	Date	Result
	From	To			

Professional Qualifications currently held: grade and date

Other relevant Educational or Training Courses, with dates:

PRESENT POST

Title of Post:	Salary:
Name & Address of Employer:	Business of Employer
	Date Commenced:
	Date ended (if applicable)
Please outline your responsibilities, to whom you are responsible and staff responsible to you (if applicable)	
Reason for leaving or wishing to leave:	
Period of notice required to terminate present employment:	

PREVIOUS EMPLOYMENT

Name & Address of Employers	Position held	Dates		Position held
		From	To	

RELEVANT EXPERIENCE

Please say why you are applying for this post, outline aspects of your experience and give details of any particular achievements or distinctions which you consider relevant to this application. Please use a continuation sheet if necessary.

OTHER INFORMATION

What activities outside work interest you? (State any positions held you consider relevant)

If you have a disability please tell us about any adjustments we may need to make to assist you at interview:

Have you ever been convicted of a criminal offence? YES / NO
(declaration subject to the Rehabilitation of Offenders Act 1974)

HEALTH

Please state the number of days sickness absence in the last 2 years:

REFERENCES

Names and addresses of two referees, one of whom should be your current or most recent employer:

Tel No:

Email Address:

Tel No:

Email Address:

DECLARATION

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signed Date Name

Thank you for completing this application.

Please return to:

SIMON POLLARD

SAFESITE LIMITED

SAFESITE HOUSE, PRIESTLEY WAY,

CRAWLEY, WEST SUSSEX. RH10 9NA.